



**SUBCONTRACTOR’S DIRECTION TO PAY**

Date: \_\_\_\_\_

To: PROPER TITLE, LLC.

RE: Construction Escrow Number: \_\_\_\_\_

Project Name / Address: \_\_\_\_\_

This is to certify that \_\_\_\_\_ (Sub)  
has a contract with \_\_\_\_\_ (GC).

\_\_\_\_\_ (Sub) hereby represents to  
Proper Title, LLC. that it has been paid the sum of \$ \_\_\_\_\_  
by the aforementioned party, which corresponds to the amount of the final or  
partial waiver enclosed.

Proper Title, LLC . is hereby authorized to direct reimbursement in the  
amount of \$ \_\_\_\_\_ for this payment to \_\_\_\_\_  
\_\_\_\_\_ (GC).

Company: \_\_\_\_\_

By: \_\_\_\_\_  
(Authorized signatory)

Its: \_\_\_\_\_